

**Friendship Community Care, Inc. Transportation Program**

**TITLE VI/ADA COMPLAINT FORM**

Title VI of the Civil Rights Act of 1964 states "No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." Title II of the Americans with Disability Act (ADA) provides that, "No qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity."

***Title 42 U.S.C. Sections 2000d & 12131***

Please provide the following information necessary in order to process your complaint. A formal complaint must be filed within 180 days of the occurrence of the alleged discriminatory act. Assistance is available upon request. Please contact **Ashley Harris** at **479-967-2322 EXT: 3802**

**Complete this form and return to:**

**Friendship Community Care, Inc.**  
Attn: **Ashley Harris**, **Director of Compliance**  
**920 University Drive**  
**Russellville**, AR 72802

Complainant's Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ Telephone (Work): \_\_\_\_\_

Person(s) discriminated against (if other than complainant)

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ Telephone (Work): \_\_\_\_\_

What is the discrimination based on? (Check all applicable)

- |  |                                     |  |
|--|-------------------------------------|--|
| <input type="checkbox"/> Race/Color      | <input type="checkbox"/> Disability | <input type="checkbox"/> Economic Status |
| <input type="checkbox"/> National Origin | <input type="checkbox"/> Religion   | <input type="checkbox"/> Sex             |
| <input type="checkbox"/> Age             | <input type="checkbox"/> LEP        | <input type="checkbox"/> Other: _____    |

Date of the alleged discrimination: \_\_\_\_\_ Location: \_\_\_\_\_

Agency or person that was responsible for the alleged discrimination: \_\_\_\_\_

Have you filed this complaint with any other Federal, State, or local agency? If so, whom? \_\_\_\_\_

What remedy are you seeking? \_\_\_\_\_

List names and contact information of persons who may have knowledge of the alleged discrimination.

Describe the alleged discrimination. Explain what happened and whom you believe as responsible.

**Please sign and date. The complaint will not be accepted if it has not been signed. You may attach any written materials or other supporting information you think is relevant to your complaint.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**TITLE VI COMPLIANCE PROGRAM**  
**RECORD OF TITLE VI COMPLAINT, INVESTIGATION, AND**  
**RESOLUTION 49 CFR 21.9(b)**

Complainant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Alleged Discriminating Official(s) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Complaint Filed with Other Agencies (State, Local or Federal): \_\_\_\_\_

1. Date Title VI Complaint Received By the **Friendship Community Care, Inc.** : \_\_\_\_\_

2. Summary of Complaint Allegation(s): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Status of Investigation of Complaint: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Action(s) Taken By the **Friendship Community Care, Inc.** : \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

5. Date Complaint Resolved or  
Closed: \_\_\_\_\_